



Saint John Wall Catholic School – A Catholic School For All

*'To educate each and every unique child in our care
to hear and respond to what God calls them to be'*

Casual Exam Invigilator

Saint John Wall Catholic School is an oversubscribed 11-16 school with a diverse population, serving the community of North West Birmingham. Over 50% of our pupils qualify for additional Pupil Premium funding, and over 60% of our pupils speak English as an Additional Language.

The school's Progress 8 score is well above national. In June 2023, Ofsted judged the school Good with outstanding behaviour and attitudes and outstanding leadership and management. Ofsted reported that *'Pupils blossom in this unique and caring school. Everyone is welcome and staff and pupils care for and look out for each other. Classrooms are places where teachers teach, and pupils learn.'*

The Role

To assist the Exams Officer in the smooth and efficient invigilation of running of exams in accordance with regulations governing those exams. You will also be asked to invigilate for in-year assessments, carried out under exam conditions.

Responsibilities

You will support the Exams Officer with distribution and collection of exam papers and associated materials/equipment and will supervise candidates whilst they complete their exam/assessment.

The Individual

You are someone who has a compassionate nature, but also attention to detail, and the ability to follow procedures and processes. You will need to take pride in your work, and endeavour to give our pupils the best support and chance to achieve the best results they can, which will have a great impact on their future lives.



Salary

Support Staff Grade 2

To start as soon as possible.

Closing Date

9.00am, 8 January 2025

Informal visits

Informal visits to school prior to application can be arranged by contacting Miss Pollock on 0121 554 1825 or by email to enquiry@sjw.bham.sch.uk

Application Form

Application Form and Job Description can be found at <https://www.sjw.bham.sch.uk/contact-us/about-us/vacancies>

As a Catholic School we will expect that you actively support the Catholic ethos, and help us to follow the highest standards of safeguarding for our pupils. We follow safer recruitment procedures, including online searches and applications for enhanced DBS Child barred list.



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enquiry@sjw.bham.sch.uk
www.sjw.bham.sch.uk



Archdiocese
of
Birmingham

